

Rhondda Cynon Taf County Borough Council – Recommendation Monitoring

Outstanding Recommendations Made Before 2023/24

Audit	Final Report Date	Recommendation	Category	Agreed Action	Agreed Date	Current Position
Climate Change Strategy	06/01/2023	The climate change action plan and KPIs be implemented and continually monitored and reported to ensure that the Council remains on track in achieving their objective to be carbon neutral by 2030.	Medium	The Council is continuing to implement and strengthen relevant performance measures, particularly those associated with Council's Carbon Footprint, together with the monitoring arrangements, so that they are fully integrated into the Council's Performance Reporting Framework.	31/07/2023	Awaiting a response on progress from the service.
Maesybryn Primary School	07/09/2022	The Headteacher should consider the following options; 1. Contact the Bank Reconciliation Team to arrange for online payments for the School Private Fund to be set up. 2. Consider opening new Private Fund account (again will all be set up for the School) with Barclays via the Council. This will then allow the school, if deemed necessary to utilise the Loomis Secure Collection Service which will then collect (at a set frequency) both school meals income and School Private Fund income. 3. If option 2 is not viable then banking of income needs to be more frequent and based upon the amounts received.	Medium	The School Private Fund is not held with the Council's Bankers but we will engage with our Private Fund bankers to discuss the feasibility for this facility and encourage Online payment to reduce our cash risks. We will endeavour to bank monies more frequently.	31/12/2022 Revised 03/07/2023	Awaiting a response on progress from the Headteacher.
St Margarets RC Primary	30/03/2023	The Executive Headteacher needs to ensure that there are the required number of level 3 trained staff at the school going forward.	Medium	Currently EHT/ HOD and LD class teacher are level 3 safe guarding trained. We will ensure that during the Spring/ summer term one if not 2 more members of staff are level 3 trained	31/07/2023	Awaiting a response on progress from the Headteacher.

		The School now need to establish a new Management Committee for the Private Fund.	Medium	Change over of staff made this very difficult in the Autumn Term. We have started the process to set up the committee ensure all parties know their roles and responsibilities and relevant signatories are put in place.	30/04/2023 Revised 30/08/2023	Awaiting a response on progress from the Headteacher.
		The School need to contact the bank and request a new bank mandate to change and remove the old cheque signatories. It is recommended that a minimum of 3 signatories be appointed but given the current situation with the Executive Headteacher will not always be available at the school on a daily basis it is recommended that a fourth signatory is appointed. Cheques should not be pre-signed going forward.	Medium	We are in the process of setting this up. Substantive school clerk is now back in position (part time) Part time school clerk in place. Both staff members are working on this.	30/04/2023 Revised 30/08/2023	Awaiting a response on progress from the Headteacher.
Ysgol Gyfun Rhydywaun	14/06/2023	All trips / activities highlighted in the school private fund ledger should be examined to establish whether the school budget has been reimbursed if expenditure has been incurred.	High	We will reimburse school budget / pupils. Statement of account to be adopted at end of each trip.	21/07/2023	Awaiting a response on progress from the Headteacher.
		Statutory Policies and Documents should be reviewed in line with the Governors Wales requirements. When policies and documents are reviewed and ratified by the Governing Body, copies of the Policies / Minutes should be retained at the school, appropriately signed and dated.	Medium	We have reviewed statutory policies and documents and will ensure they are appropriately signed off.	21/07/2023	Awaiting a response on progress from the Headteacher.